

# fee scale

(Stand 01.01.2019)

**1. Scope**

This fee scale applies to the services rendered by the Institut für Arbeitsschutz der Deutschen Gesetzlichen Unfallversicherung which are liable to charges. This includes the tasks documented in the "Rules of procedure for testing and certification bodies carried out by DGUV Test"(DGUV principal 300-003).

**2. Fees**

When the extent of services is fixed, the services shall be charged at fixed rates according to the list of fees. In all other cases, the services actually rendered will be charged on an hourly basis and the fees charged according to the applicable hourly rate. The hourly rate for services as of 01.01.2019 is 119,00 €. The fees shall be payable irrespective of testing results.

**3. Special cases**

- 3.1 When testing is carried out without certification or a certificate is issued without testing, the appropriate amount for the service is deducted from the testing fee.
- 3.2 For the examination of technical documents in terms of their agreement with standards (Art. 8 of EC Machine Directive), a fee shall be charged according to the work involved.
- 3.3 A license fee is not charged for updating the validity of certificates.
- 3.4 Costs which significantly exceed the usual scope, e.g. for transportation and transport insurance of the testing objects, clearance charges, machine operators, processing materials (materials) or other specific charges incurred specifically for the test shall be charged separately.
- 3.5 The travel time will be calculated per person per travel from the fifth hour on with 65 % of the current hourly rate. If there will be travel expenses allowances invoiced, they will be declared on conclusion of a contract.

**4. Invoicing**

The fees, special charges and, if necessary, dunning charges shall be invoiced together with statutory VAT. Cash-in-advance invoices are possible. All bank charges on payment shall be paid for by the customer (debtor).

**5. Due date**

The invoice amount is payable net after receipt of invoice.

**6. Discontinuation of testing/certification**

If testing or certification procedures are discontinued, fees shall be charged according to the amount of work completed until the time of discontinuation.

**7. General terms and conditions of business**

In other respects, the "General Terms and Conditions of the Test and Certification Bodies DGUV Test shall apply".

This fee scale takes effect on 01.01.2019.